

Real People. Real Jobs. Real Opportunity.









Purpose of READY NWI Video Series and Instructional Guide

The Ready NWI video series offers an opportunity for viewers to look inside a company and find out what their mission, daily operations, and scope of service entails. The videos posted on the Ready NWI webpage have similar, reoccurring advice on how to begin pursuing a career. Employers discuss topics including character traits required for employment, expectation for intern performance, the importance of college education, and what career bests fits you as a potential employee.

Goal Attainment for READY NWI Video Series

Learners are to watch the videos and be able participate in discussion while also retaining pertinent information about the company being viewed. Teachers and Guidance Counselors can incorporate videos and curriculum into regular class activities, use during SRT time, or integrate into the Advisory Time.

Outline for Learners, Parents, Instructors, and Classrooms

Topics and Discussion Points (target 9-12th grade students)

1 DEFINITION AND GROUP DISCUSSION

- A. Discussion regarding regarding the different divisions within Tri-State Industries.
- B. Discussion regarding other similar companies.

2 QUESTIONS FOR VIDEO COMPREHENSION

- A. This section ensures concepts from the video are understood.
- B. Written with pen and paper

3 TEACHING SESSION RECAP

- A. This is the individual's specific takeaway
- B. Written with pen and paper





NOTES FOR THE

INSTRUCTOR OR

FACILITATOR

Here are several spring-boards for discussion to be used in conjunction with the READY NWI Videos:

- 1. Be Professional
- 2. Honor the employees who hired you
- 3. Try to volunteer at a company
- 4. Ask for a job or new duties at the appropriate time



About the company:

Tri-State Industries is located in Hammond, Indiana and their mission is to be nationally recognized as a contract manufacturer of specialized metal products for firms in the industrial, process and construction markets. Tri-State Industries specializes in the production of Pipe Guides and Slides, Pre-Insulated Slide Guides, and Pre-Insulated Anchors. They emphasize quality in their craftsmanship, use of premium raw materials, and innovative lean manufacturing techniques. All of this and more has earned this company an impressive reputation in each of the piping system markets throughout the world.





1 GROUP ACTIVITY

The following section is for discussion with the students after watching the video.

At Tri-State Industries, there are various divisions that make up the company and allow it to run correctly and efficiently.

- 1. Recall and discuss which divisions and careers were mentioned in the video and how each of those divisions most likely contributes to the success of the company.
- 2. Discuss other jobs and divisions that are likely necessary to the success of Tri-State Industries and other similar companies.

2

QUESTIONS FOR VIDEO COMPREHENSION

The following section requires a writing utensil and paper, or a computer. The learner, after viewing the video, should be able to answer these questions to ensure they understood the video. These should be completed individually.

- 1. Name a few responsibilities that people in the sales division have.
- 2. Why did one of the employees say that if he were to go back to high school, he would "take more shops classes and polish up on the math?"
- 3. What are some of the skills needed to work in a leadership role within a company?
- 4. What are the benefits that can come with working in a hands-on position within an industry like manufacturing?
- 5. Name some of the important resources for students to be using to have the best chance for success.
- 6. A few of the employees said that they had little to no experience when starting out, but they were given a chance, worked hard, and have moved up in the ranks since then. What is sometimes seen as more important than skill when it comes to hiring a new employee?
- 7. One of the employees stated that he is happy with what he is doing, and that is the key to doing the best job. Why would that be the case?





3 TEACHING SESSION RECAP

After the group discussion and video comprehension sessions have been completed, each student should have a pen and paper in order to engage in the next process. The goal of the Recap is to integrate ideas spawned during discussion with comprehension questions administered.

- 1. What was your favorite segment of the video?
- 2. What did you learn about this industry and type of work?
- 3. Was there a new idea or concept that you now understand?
- 4. Could you work in this field?
- 5. If you could ask an employee at Tri-State Industries one question, what would it be?

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This instructional guide was developed by the Center of Workforce Innovations. For further information call 219-462-2940 or visit the READY NWI website at www.readynwi.com.